



BOARD MEETING MINUTES MARCH 20, 2019

The meeting was called to order at 7:10 by Chair, Grace Halvorson.

PRESENT: Rev. Karen Millard, Grace Halvorson, Marilyn Caldwell, Ian Kent, Elizabeth Kerr, Hugh Kerr, Kaija Belfry Munroe, Val Stainton. Guest: Cindy Roy

ABSENT: Trevor Harris, Pat Yendall

1. **Opening Prayer/Reflection – Welcome to the Squamish Nation Traditional Territory** Ha7lh en skwalwn Kwis tl'iknumut tl'a Skwxwuu7mesh Uxwumix

2. **Additions to Agenda:**

- Window cleaning under New Business

3. **Approval of Agenda**

MOTION: It was moved by Ian Kent and seconded by Kaija Belfry Munroe to accept the agenda as amended. **Carried.**

4. **Review and Acceptance of Board Minutes from February 20, 2019**

MOTION: It was moved by Elizabeth Kerr and seconded by Hugh Kerr to accept the Board Minutes from February 20, 2019. **Carried.**

5. **Correspondence:**

Karen had received an email from Sea to Sky Community Services regarding a complaint from an individual about our use of the word “God” in our Lenten sign. The sign, which expresses our Lenten theme, had been placed outside our entrance. The Board agreed that Sea to Sky Community Services be advised that the sign will continue to be placed outside our entrance with Board approval.

6. **Business Arising from the Minutes**

- **Rentals**

Grace reported that the Rental Policy is close to completion.

- **Hydro Wrap Pictures**

This is now complete, and feedback has been very positive.

- **Provision and Seeds of Hope Grant applications**

Kaija noted that a portion of every *Seeds of Hope Grant* covers off some administrative costs. She is also looking into a *Maintenance & Funding Grant for Daycares* which may cover off a portion of the printer.

- **AGM Feedback**

The AGM went well; twenty-one people were in attendance.

7. **Treasurer’s Report**

Hugh reviewed the financial statements to February 28, 2019. He expressed concern that only \$62K remains in operating of the \$100K short-term GIC that had been cashed.

MOTION: It was moved by Hugh Kerr and seconded by Val Stainton to accept the financial report as presented. **Carried.**

8. Committee Reports:

- **M&P: Staffing Update:**

Marilyn reported on a number of staffing updates: Lisa is currently on a 3-week approved leave of absence and office coverage has been arranged during her absence. Arlene Robinson, our organist, has requested a 3-week leave until the end of March and coverage for her has been more difficult to organize. One of our Spirit Kids' staff has given notice to reduce her hours effective April 1 which will necessitate the hiring of another staff person.

- **Worship Committee:**

Karen reported that the UCW plaques will be going up in the near future.

- **Sabbatical Committee**

The Sabbatical Committee put forth a proposal for ordained ministry coverage for all Sundays as well as a plan for pastoral care coverage. Staff management and board meeting coverage still needs to be worked out.

The Board requested that the proposed plan be amended to include two Sundays of lay ministry coverage on May 19 and June 23.

MOTION: It was moved by Kaija Belfry Munroe and seconded by Ian Kent to approve the Sabbatical Committee report as amended. **Carried. (One opposed)**

- **Caring Ministry Committee:**

Elizabeth and Elaine Graham have reviewed the prayer list. Another Caring Committee meeting has been scheduled for Tuesday, March 26. Prayer cards are available for those doing visitations.

9. New Business

- **Printer**

Hugh presented a document which outlined the costs of continuing to lease our current Xerox printer versus buying it outright or leasing a new Xerox printer. The other option he presented is to purchase a Brother printer which is considerably more cost effective. Concern was expressed regarding reliability and servicing available, and further investigation into this option will be carried out.

10. Staff Reports:

- **Minister – Board Visioning**

Karen proposed that the new Board meet in September for a visioning exercise.

11. Committee Reports Continued:

- **M&P: Salary Update**

Grace Halvorson moved the meeting in camera at 9:05 p.m. and out of camera at 9:50 p.m.

MOTION: It was moved by Ian Kent and seconded by Grace Halvorson that Rev. Karen Millard’s annual salary be increased by 5.045% effective January 1, 2019. This percentage increase includes the 1.6% COL increase and will bring Rev. Millard’s salary in line with the 16.7% prescribed differential above the Category E minimum. This 16.7% differential is to be applied over and above any category and cost of living increases in future years. **Carried. (One abstention)**

M&P will follow up with a confirmation letter.

12. **Next Meeting Date:** April 17, 2019

13. **Adjournment:** The meeting adjourned at 10:00 p.m. followed by the closing prayer.

Grace Halvorson, Chair

Date